

1.

Which option is punctuated correctly?

Tick **one**

The horses galloped across the field. They were being playful.

☐

They ran towards the herd of sheep. Scattering them in all directions.

☐

The sheep huddled together. In the corner of the field.

☐

After a while. The horse quietened down again.

☐

1 mark

2.

Add the **two** missing exclamation marks to the text below.

Tariq yelled excitedly, " I've won I've won "

1 mark

3.

Insert the missing **punctuation** in the sentence below.

Pupils may in accordance with the uniform policy choose whether to wear a shirt or a T-shirt.

1 mark

4.

Insert a comma **and** a semi-colon in the most appropriate places in the sentence below.

Ladies and gentlemen please take your seats this afternoon's performance is about to begin.

1 mark

5.

Insert one **semi-colon** and one **comma** in the correct places in the passage below.

Rudi is going to play football tonight however I must stay in and do my homework.

1 mark

6.

Insert a **semi-colon** in the most appropriate place in the sentence below. It is a very long book on the other hand, it is one of the best I have ever read.

1 mark

7.

Dashes can be used to provide additional information.

For example:

The new pupil – who is exceptionally clever – is likely to win the prize.

Insert a pair of dashes in each sentence below.

The opposing football team an imposing group of strong
players looked set to beat us.

The new manager an able and very experienced
person looks likely to transform the team.

1 mark

8.

Why is the **colon** used in the sentence below?

For this decoration you will need the following things:

- some coloured leaves
- a piece of string
- some conkers
- some dried flower heads.

Tick **one**

to replace a missing letter

☐

to introduce items in a list

☐

to show you need to pause

☐

to replace a full stop

☐

1 mark

9.

A pair of commas can be used to separate words or groups of words and clarify the meaning of a sentence.

Insert a pair of commas in each sentence below.

The teacher however was not amused.

The novel which is a fantastic story only took me two days to read.

1 mark